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# SMME Clinic Masterclass

## Spreadsheets Basic Budget

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SCA – Computer Software Training & Services

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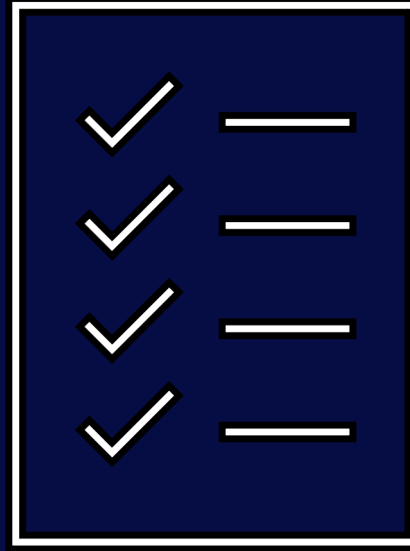


**SMME CLINIC**  
*Practical Business Remedies*

**Recording +  
slides**



**Excel  
handout**



# Disclaimer

I am not a financial expert

– computer software trainer



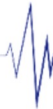
# Menu

- What is a budget?
- Why need budget?
- How to spend a budget?
- Without a budget?
- Practical: Basic Business Budget





**Do you have a  
personal budget**



# Personal BUDGET

Income

Expenses



# Business BUDGET



Larger scale



# What Business BUDGET?



**tool manage  
money**



**better financial  
decisions**

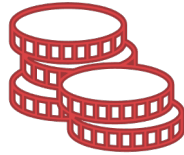
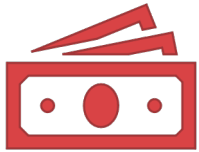


**supports  
business  
success**





# ? Why Business BUDGET ?



How much can spend

How to spend



# What - How spend ?

Office Space



Office Equipment



Staff salaries



Staff development

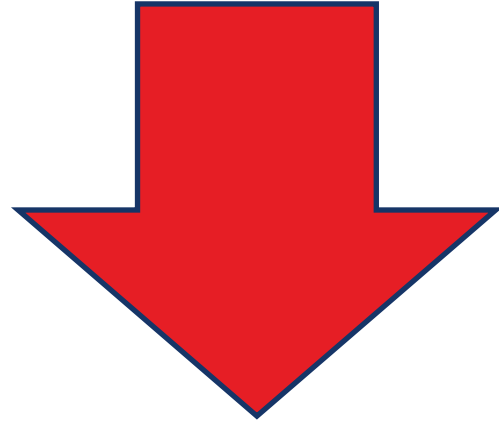


Security



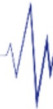
# ? Without BUDGET ?

waste



unnecessary

run out of money



**? With BUDGET ?**

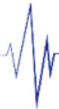
**Financial performance**



**Income**



**Expenses**



# Spreadsheet

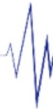
Let's get

**PRACTICAL!!!**





**Do you have a  
BUSINESS budget**



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# Thank You!

Carolyn

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